

## **PRIVACY NOTICE – CLIENT**

WA Consultants Limited, registered in England No. 2888082, is committed to preserving the privacy of its clients, and also the contractors and candidates that we may share with you in providing our services to you. Please read the following privacy agreement to understand how we, as a data controller, require your agreement, as a joint controller, to protect the personal data supplied to you for the purposes of supporting your recruitment activities.

In the provision of recruitment services, WA Consultants will share certain personal data relating to the candidates submitted to you in connection with possible permanent or contract roles within your organisation. WA Consultants will procure the consent of any candidate to make available personal data related to them to you, the client and that you will process that data as may be necessary to evaluate their suitability for the role.

The data provided will be that necessary for you to be able to make a proper evaluation in accordance with normal practices, including name of the applicant and CV.

You agree that your company is compliant with the requirement of the General Data Protection Regulations (GDPR) and will inform WA Consultants immediately should your processes not be compliant with the GDPR. You agree that you will not transfer personal data outside of the EU without first informing us and obtaining the consent of candidate, and that, where transfer outside the EU is agreed, you will comply with the requirements of the GDPR.

You also agree to inform us in the event of a breach in accordance with the provisions of GDPR.

You agree that you will manage and process the data for the purposes of evaluating the candidate for the specified role. Where the candidate is to be considered for a different role to that specified, you shall inform us to allow us to seek the consent of the candidate to be considered for that role. You agree that you will not keep the personal data longer than reasonably necessary and will delete that data accordingly.

### **Personal data supplied by Client**

WA Consultants is committed to preserving the privacy of personal data of the client. The personal data collected of the client is actually very limited and may only be the names of employees connected to your business necessary to enable the services to be provided.

Any personal data relating to you, the client, will have been collected from you, the persons themselves, third parties (other contacts) and other limited sources (online/offline media).

The data will be stored locally within the EU and, in accordance with the rights under GDPR, individuals will have the right to request that they are not contacted by WA Consultants, that their data is deleted or updated or to request a copy of the data.